



Step-by-Step Guide: Uploading or Adding Items in MachiningCloud

- 1. Go to the MachiningCloud App: <a href="https://machining.cloud/app/">https://machining.cloud/app/</a>
- 2. Navigate to "My Workshop".

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Version 3.6.2504.11	Catalogs Reserves Terms Of Use	

3. Click on "My Inventory".

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- 4. Select "Add Items".
- 5. Choose "Import from File".
- 6. Select "Import GTC Package".

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- 7. Browse and **select the ZIP file** containing the GTC package you previously downloaded from a tooling manufacturer's website.
- 8. Choose the inventory folder you'd like to **add the items to** within MachiningCloud.
- 9. Click "Import".

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10. Once the import is complete, click "Close".

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11. Z The imported item(s) will now appear at the **top of the list** in your **My Inventory**.